

BUYER AGENT CHECKLIST



Property: 134 Clark, Springfield, OH 45502 (also known as 134 Troy Rd. 45502)

HOW TO REGISTER YOUR BUYER:

- Download and review with your Buyer the *Frequently Asked Questions* in the 'DOCUMENTS' section.
- Use the "Bidder Registration" link PRIOR TO SUBMITTING AN ONLINE BID.
<https://www.dotloop.com/my/loop/p/9AhZdZkSc2C?v=DBn9W>
- Share the *Acknowledgement of Terms & Conditions* for the property with your Buyer for their signature.
- Share the *Agency Disclosure Statement* with your Buyer for their signature.
- Share signed documents with the Transaction Coordinator via Dotloop.
- After you submit the signed documents, go to auctionohio.com.
- Have the Buyer register as a bidder with the website.
- The buyer will receive an email with their bidder number.
- We recommend the person who will be purchasing the property place the online bid(s).
- If you, as the Buyer's Agent, will be placing bids on behalf of the Buyer, we recommend a written agreement stipulating the authority the Buyer is granting on the purchasing limitations.

Should you have any questions, contact the Listing Agent.

Name: Pamela Wise

Brokerage: Home Expert Realty

Email: PamelaWiseRealtor@yahoo.com

Phone: 9373071470

Submit bids online at www.AUCTIONOHIO.com

