



## REQUIREMENTS FOR SUBMITTING A LETTER OF INTENT (LOI)

To make an offer on an USMS listing, the potential purchaser and/or buyer's agent must submit a letter of intent. The USMS will review the letter of intent and then provide the specific contract package to complete the transaction.

The letter of intent should contain the following criteria:

- ❖ Name of purchaser(s):
  
- ❖ Asset ID:
  
- ❖ Property Address:
  
- ❖ Purchase price(offer):
  
- ❖ Please notate whether this is a cash or financed transaction and **loan type**:
  
- ❖ Earnest Money deposit (indicate amount):  
(Note: Financed transactions **require** 5% deposit | Cash transactions **require** 10% deposit.)
  
- ❖ Property is to be sold "As-is, Where-is":
  
- ❖ Please indicate the Due diligence period needed (**NOTE: 10 days (or less) is preferable**):
  
- ❖ Please indicate the Closing Period needed (**NOTE: 20 days (or less) is preferable**):
  
- ❖ Please notate any contingencies in your offer:
  
- ❖ Please include a letter from Bank or lending institution to verify proof of funds.

Purchaser Address:

Purchaser Phone Number:

Purchaser Email Address:

Purchaser Signature:

Letters of intent can be forwarded to Justin Ochs with REAL LOOK using the contact information below:

Justin Ochs | VP of National Development

REAL LOOK

[Justin.ochs@reallook.com](mailto:Justin.ochs@reallook.com)

Mobile: (615) 507-5984

**Please call to ensure your offer has been received | (615) 507-5984**

[www.reallook.com](http://www.reallook.com)